

Georgia High School Association

Region Event – Host School

As specified in By-Law 3.14, listed below are possible responsibilities of the Host School of Region Events. All items listed may not apply and there may be other responsibilities not listed, depending on the event being hosted.

Secure a Director for the Event

Determine admission fee

Provide ticket sellers and ticket takers

Provide Pass Gate and Pass Gate personnel

Provide “Team” entrance and determine procedure for check-in

Provide “Media” entrance and designate an area at competition for Media

Provide directions and maps to Event site

Provide security

Provide medical assistance

Provide awards

Submit playing dates/sites/contact information for Region Tournaments to the respective GHSA Sport Coordinator no less than two weeks prior to the event.

After Event – By the deadline date:

Submit the “Report of Region Winners” to the GHSA Office AND/OR to the proper State Meet Director AND/OR the Region Secretary as soon as they have been determined.

Note: Region results can be submitted online to the GHSA Office

Submit the Financial Report Form with GHSA share of gate receipts to GHSA within 10 days of event.